



Position Title: PROJECT MANAGER, EASTERN AFRICA WETLAND INITIATIVE (EAWi)
(Contingent upon contract award)

Countries: Ethiopia, Kenya, Tanzania

Duty Station: Nairobi, Kenya

Reporting to: Director, Eastern Africa

Type of contract: Initial contract for 2 years with possibility of extension

Expected start date: 1st June 2021

Background

Wetlands International is a global network organisation with 20 offices that share the name and brand 'Wetlands International' and implement a joint 'Strategic Intent'. The organisation has its global office in Ede-Wageningen (Netherlands). Wetlands International works globally, regionally and nationally toward the conservation and wise use of wetlands to benefit biodiversity and human well-being. It is the only global NGO dedicated to the conservation and wise use of wetlands.

Wetlands International in the Eastern Africa region currently has operations in Kenya, Ethiopia, Tanzania, Uganda and South Sudan. Operations are expanding and are expected to continue to grow in the coming years. Wetlands International Eastern Africa office has responsibility for: sub-regional partnerships; communications; network development and nurturing; resources development; programme and project development, execution and reporting; human resources management; and country operations.

Wetlands International Eastern Africa is seeking a Project Manager for the Eastern African Wetland Initiative (EAWi) which will be implemented for 3 years (2021 to 2024). The aim of the Initiative is that government agencies, civil society and community groups jointly safeguard and restore wetlands of the Rift Valley and Mangrove eco-regions. The project has 4 major components: Knowledge Generation; Capacity Building and Institutional Development; Actions on the Ground; and Policy. The project will work with different Wetlands International offices with partners at national, regional and global level.

The Project Manager will take a holistic view of the EAWi in the two eco-regions and be responsible for the development, implementation and reporting for the project. The successful candidate will therefore be an experienced manager of complex international and cross-sector programmes/ projects in the field of natural resources management, environment, sustainable development or agriculture. The candidate will be an excellent communicator driven by results in environmental conservation and sustainable development, with an ability to connect science, policy and practice. The Project Manager will work closely with two Eco-region Leads.

This position is contingent upon the successful award of this contract

Responsibilities:

1. Manage and coordinate day-to-day activities related to the project:
 - guide project implementation;
 - ensure appropriate reporting format, quality and content and timely delivery of reports to donors, partners and other stakeholders; ensure coherence between technical and financial reporting;
 - establish effective monitoring, information sharing and reporting systems;
 - facilitate and coordinate the EAWi partnership;
 - ensure effective communication and coordination between all country and field offices;
2. Guide and facilitate strategies and measures to achieve uptake of project findings into policy and strategic planning processes across countries and eco-regions;
3. Ensure linkage of the EAWi to ongoing and new initiatives within and outside the organisation and to two-way learning;
4. Facilitate proactive changes to strategic plans to take account of emerging opportunities and risks;
5. Promote cross-regional collaboration and learning opportunities;
6. Perform other tasks reasonably related to his or her work as assigned by the Regional Director;
7. Ensure development and extension of EAWi through resource development; works closely with other staff in writing proposals, meeting with existing and potential donors;
8. Carry out other relevant task assigned by and mutually agreed with the line manager.

Required qualifications

Education

An Advanced University Degree (Masters) in the field of Natural Resources Management, Conservation, Environmental Sciences or other related fields.

Professional Experience

- At least 8 to 10 years experience in developing and implementing complex, large scale programmes/ projects in a field relevant to sustainable development, environment and natural resource management;
- Proven track record of managing donor funded programmes/projects, budget management, reporting and resource mobilisation;
- Extensive experience in negotiating, influencing and communicating with donors, multi-level counterparts and relevant stakeholders;
- Demonstrated knowledge and experience in aligning strategy and approaches to achieve results and maximise impact;
- Ability to work independently as part of multi-cultural teams in an international environment;
- Proven track record in a senior management position in the NGO sector in Eastern Africa;

Competencies/Skills

- Strong leadership skills and demonstrated ability in team management and collaboration;
- Excellent verbal and communication skills; good command of Amharic and/or Swahili an added advantage
- Very good analysis and reporting methods and techniques

Offer

- Competitive remuneration according to Wetlands International Eastern Africa standards

Application

- Interested candidates that meet the required qualification and experience are invited to submit their CVs and soft-copy of credentials along with an application letter to: hreastafrica@wetlands-eafrica.org
- Clearly indicate “**Application for Project Manager: EAWi**” in the title of your mail. Only short-listed applicants will be contacted.

Application Deadline:

Applications will be received until **April 30th 2021**